

**BUSINESS RECORDS MANAGEMENT**



**williamsrecords.com (323) 234-FILE**

To charge the Storage and Services on your Williams Records Management Invoice:

Check one:  MasterCard  Visa  American Express

**MasterCard or Visa** Credit Card #:

**American Express** Credit Card #:

Credit Card Valid Through:  (Month)(Day)(Year)

Bank Number:  (4 digits above your name on American Express only) (3 digits on back of Visa and MasterCard)

\_\_\_\_\_ I hereby authorize Williams Records Management to charge future invoices  
Initial here to this card.

Apply the following invoices: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

Client Name: \_\_\_\_\_ Client No. \_\_\_\_\_

Name on Card \_\_\_\_\_ Amount \$ \_\_\_\_\_  
(Please Print)

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Please write your client number on the line provided above and enclose a copy of your statement to ensure proper credit.